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ANGLICAN DIOCESE OF CHRISTCHURCH  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



<b>GENERAL OPERATIONS</b>	<b>Page</b>	<b>2013 Actual \$</b>	<b>2013 Budget \$</b>	<b>2012 Actual \$</b>
<b>INCOME</b>				
Parish Quotas		705,520	704,701	704,700
CPT - General Trust Estate Grant		350,000	350,000	429,616
CPT - General Trust Estate Grant (ex 2009)		35,000	35,000	35,000
St. John's College Grant		295,582	295,582	295,582
Diocesan Earthquake Fund Grant		0	75,000	0
Parish Accounting Scheme		22,249	17,000	15,999
Interest Income		6,423	4,250	6,462
Donations		6,097	6,000	6,000
Sundry Income		500	0	961
<b>Total Income</b>		<b>1,421,370</b>	<b>1,487,533</b>	<b>1,494,320</b>
<b>EXPENDITURE</b>				
Governance	A9	92,115	88,868	99,155
Episcopal Support	A9	70,875	71,205	65,797
Finance & Administration	A9	464,437	457,003	456,174
Mission & Ministry	A10	606,854	722,469	615,308
<b>Total Expenditure</b>		<b>1,234,282</b>	<b>1,339,545</b>	<b>1,236,434</b>
<b>DIOCESE ALLOCATIONS</b>				
Companion Diocese		0	0	1,000
Outreach Fund		0	0	2,000
Curates Grants		150,000	150,000	145,000
<b>Total Allocations</b>	A11	<b>150,000</b>	<b>150,000</b>	<b>148,000</b>
<b>Total Expenditure &amp; Allocations</b>		<b>1,384,282</b>	<b>1,489,545</b>	<b>1,384,434</b>
<b><u>Net Surplus (Deficit)</u></b>		<b><u>37,089</u></b>	<b><u>(2,012)</u></b>	<b><u>109,886</u></b>

ANGLICAN DIOCESE OF CHRISTCHURCH  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



<b>SPECIAL PURPOSE FUNDS</b>	<b>Page</b>	<b>2013</b> \$	<b>2012</b> \$
<b>INCOME</b>			
Clergy Study Leave contributions		59,844	60,611
Personal Sickness Insurance contributions		7,793	7,922
Ordination Candidates contributions		1,915	481
Kate Gerrard Bequest donations		36	35
Canterbury Earthquake donations		40,586	216,535
Evangelistic Work (Saving Souls)		14,000	0
Rebuild as an Event Project		0	20,000
	A11	<u>124,174</u>	<u>305,585</u>
Investment Income	A11	106,181	138,330
<b>Total Income</b>		<u>230,355</u>	<u>443,915</u>
<b>DIOCESE CONTRIBUTIONS</b>			
Companion Diocese		0	1,000
Outreach Fund		0	2,000
Curates Grants		150,000	145,000
<b>Total Diocese Contributions</b>	A11	<u>150,000</u>	<u>148,000</u>
<b>Total Income &amp; Diocese Contributions</b>		<u>380,355</u>	<u>591,915</u>
<b>EXPENDITURE</b>			
Canterbury Earthquake expenses		353,106	222,611
Curates in Training		138,427	127,201
Clergy Study Leave		98,419	47,030
Selwyn Foundation Care of Elderly		65,604	25,225
Other Ministry expenses		10,553	15,031
<b>Total Expenditure</b>	A11	<u>666,108</u>	<u>437,098</u>
<b><u>Net Surplus (Deficit)</u></b>		<u><u>(285,753)</u></u>	<u><u>154,816</u></u>

ANGLICAN DIOCESE OF CHRISTCHURCH  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



<b>SUMMARY</b>	<b>Page</b>	<b>2013</b> \$	<b>2012</b> \$
<b>INCOME</b>			
General Operations	A1	1,421,370	1,494,320
Special Purpose Funds	A2	230,355	443,915
<b>Total Income</b>		<b>1,651,726</b>	<b>1,938,234</b>
<b>EXPENDITURE</b>			
General Operations	A1	1,234,282	1,236,434
Special Purpose Funds	A2	666,108	437,098
<b>Total Expenditure</b>		<b>1,900,390</b>	<b>1,673,532</b>
<b><u>Net Surplus (Deficit)</u></b>		<b><u>(248,664)</u></b>	<b><u>264,702</u></b>

ANGLICAN DIOCESE OF CHRISTCHURCH  
**STATEMENT OF MOVEMENTS IN EQUITY**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



<b>EQUITY</b>	<b>2013</b> \$	<b>2012</b> \$
<b>ACCUMULATED FUNDS</b>		
Opening Balance	234,916	125,030
Net Surplus (Deficit) for the year	(248,664)	264,702
Transfers to Special Purpose Funds	285,753	(154,816)
	<u>37,089</u>	<u>109,886</u>
<b>Closing Balance</b>	<b><u>272,005</u></b>	<b><u>234,916</u></b>
<b>SPECIAL PURPOSE FUNDS</b>		
Opening Balance	2,309,087	2,154,271
Transfers from Accumulated Funds	(285,753)	154,816
	<u>2,023,335</u>	<u>2,309,087</u>
<b>Closing Balance</b>	<b><u>2,023,335</u></b>	<b><u>2,309,087</u></b>
<b>TOTAL EQUITY</b>	<b><u><u>2,295,340</u></u></b>	<b><u><u>2,544,003</u></u></b>

ANGLICAN DIOCESE OF CHRISTCHURCH  
**STATEMENT OF FINANCIAL POSITION**  
AS AT 31 DECEMBER 2013



	Note	2013 \$	2012 \$
<b>EQUITY</b>			
Accumulated Funds		272,005	234,916
Special Purpose Funds		2,023,335	2,309,087
<b>Total Equity</b>		<b>2,295,340</b>	<b>2,544,003</b>
Represented by:			
<b>CURRENT ASSETS</b>			
Petty Cash		100	100
ANZ Cheque & Call Accounts		171,756	94,356
Accounts Receivable		683,020	741,629
<b>Total Current Assets</b>		<b>854,876</b>	<b>836,085</b>
<b>CURRENT LIABILITIES</b>			
Accounts Payable		340,453	429,250
Parish Current Accounts	9	269,149	192,343
<b>Total Current Liabilities</b>		<b>609,603</b>	<b>621,592</b>
<b>Net Current Assets</b>		<b>245,273</b>	<b>214,493</b>
<b>NON CURRENT ASSETS</b>			
<b>Fixed Assets</b>	4	4,660	12,076
<b>Investments</b>			
Clergy Motor Vehicle Loans	5	21,073	6,347
Parish Loans	5	1,000	2,000
Church Property Trustees	9	2,023,335	2,309,087
<b>Total Non Current Assets</b>		<b>2,050,067</b>	<b>2,329,510</b>
<b>NET ASSETS</b>		<b>2,295,340</b>	<b>2,544,003</b>

..... Finance & Audit Chairperson

..... Diocesan Accountant



## 1 STATEMENT OF ACCOUNTING POLICIES

### Reporting Entity

The entity is defined in the Regulations of the Anglican Diocese of Christchurch.  
The principal function is administrative, providing support and services for the parishes of the Diocese of Christchurch.

### Basis of Preparation

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand and applicable Financial Reporting Standards.

### Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the entity.

### Differential Reporting

The entity qualifies for differential reporting within the framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants as:

- It is not publicly accountable within the meaning ascribed to that term by paragraph 4.15 to 4.16 of the framework; and
- it qualifies under the size criteria.

The financial statements have been prepared taking advantage of all available differential reporting exemptions.

## SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

### Accounts Receivable

Accounts receivable are stated at their expected realisable value. Bad debts are written off in the year in which they become uncollectable.

### Investments

Investments are stated at cost. Investments with the Church Property Trustees, although available at call, are shown according to the Diocese intention of retaining them for the long term.

### Non Current Tangible Assets

Motor Vehicles are recorded at cost less accumulated depreciation.

Resource library books and videos are expensed in the year in which they occur as they are relatively small in value.

### Depreciation

Depreciation has been calculated using the straight line basis, whereby the cost is written off evenly over the expected economic life of the vehicle, assuming nil residual values.  
The estimated economic life of vehicles is 4 years.

### Accounts Payable

Accounts payable are stated at their expected amount payable.

### Goods and Services Tax

The accounts are prepared on a GST exclusive basis, except for accounts receivable and accounts payable which are stated inclusive of GST.

#### **Taxation**

The Anglican Diocese of Christchurch is registered as a charitable entity under the Charities Act 2005 which exempts it from liability for income tax.

#### **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in the above accounting policies. All policies have been applied on bases consistent with those used in previous years.

#### **2 PARISH BILLINGS**

The Diocese pays clergy stipends & allowances and other related expenses and is reimbursed by parishes on a monthly basis in arrears.

Total reimbursements for the year amounted to \$7,458,013 (2012: \$7,333,913).

#### **3 BISHOPRIC ESTATE DISTRIBUTION**

The Standing Committee agreed to finance \$40,000 of the Bishopric Estate costs in the 2013 year (2012: \$41,000) in order to maintain the capital of the Bishopric Estate. This contribution is reviewed on an annual basis.

#### **4 FIXED ASSETS**

	2013	2012
	\$	\$
<b>Motor Vehicles</b>		
Cost	29,667	29,667
Accumulated Depreciation	25,007	17,591
<b>Net Book Value</b>	<b>4,660</b>	<b>12,076</b>

#### **5 DIOCESAN LOANS**

Date	Purpose of loan	Loan	Term	2013	2012
				\$	\$
<b>Motor Vehicle Loans</b>					
Various	Clergy car purchases	Up to \$13,000	Up to 5 years	21,073	6,347
				<b>21,073</b>	<b>6,347</b>
<b>Parish Loans</b>					
Sydenham-Beckenham parish:					
Sept 2005	Vicarage Renovations	\$35,000	20 years	1,000	2,000
				<b>1,000</b>	<b>2,000</b>

Parish and motor vehicle loans are unsecured. Interest is charged at 6.9% (2012: 6.9%).

#### **6 COMMITMENTS**

There are no contractual commitments as at balance date (2012: Nil).

#### **7 CONTINGENCIES**

There are no known contingencies as at balance date other than the ANZ Visa Card limit of \$10,000 (2012: \$10,000).



## 8 SUBSEQUENT EVENTS

There are no significant events subsequent to balance date which would have a material effect on the financial position or performance reflected in the financial statements (2012: Nil).

## 9 RELATED PARTIES

### The Anglican Centre

The Diocese of Christchurch shares premises, fixtures and fittings, office equipment and staffing resources with The Church Property Trustees and Anglican Care.

A service level agreement (SLA) was entered into in November 2005 with the Anglican Centre. The purpose of the SLA is to apportion shared costs including building and parking, equipment, information technology, provisions, salaries and wages, stationery/printing and postage and archives. The SLA is negotiated annually.

### The Church Property Trustees

The Church Property Trustees provides short term cash flow funding to the Anglican Diocese of Christchurch on an arms length basis. The funding is unsecured, interest is charged at 5.4% p.a. (2012: 5.4%) and is repayable on demand.

The Diocese of Christchurch invests all special purpose funds in either the Fixed Interest or Balanced Growth funds on the same terms and conditions as other investors.

### Parishes

The Diocese of Christchurch offers a parish accounting service, eight of the parishes utilising this service operate a current account with the Diocese for deposits and payments. Interest is paid at the current ANZ on call rate.

The Diocese of Christchurch may approve loans to parishes to assist in the purchase, erection or repair of church property, particularly in areas of population and/or church growth. The loan must not exceed 50% of the total cost. These loans are unsecured, interest is charged at 6.9% p.a. (2012: 6.9%) and the loans are repayable within 20 years.

### Clergy

The Diocese of Christchurch, at its discretion, may advance money to any ordained clergy who requires a motor vehicle for their work for purchases or major repairs. Loans are limited to 80% of the current market value of the vehicle, or \$13,000, whichever is the smaller. These loans are unsecured, interest is charged at 6.9% p.a. (2012: 6.9%) and the loans are repayable as soon as possible, with a maximum term of 5 years.

## 10 FINANCIAL INSTRUMENTS

All financial instruments are recognised in the Statement of Financial Position. No off-balance sheet instruments have been entered into. All financial instruments are stated at cost.

ANGLICAN DIOCESE OF CHRISTCHURCH  
**SCHEDULE OF EXPENDITURE**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



	Note	2013 Actual \$	2013 Budget \$	2012 Actual \$
<b>GOVERNANCE</b>				
General Synod		57,222	57,222	57,222
Inter Diocesan Conference		16,646	16,646	16,646
Synod Expenses		18,247	15,000	25,287
<b>Total Governance</b>		<b>92,115</b>	<b>88,868</b>	<b>99,155</b>
<b>EPISCOPAL SUPPORT</b>				
Archdeacons		26,198	26,205	22,905
Bishop's Discretion		4,678	5,000	1,891
Bishopric Estate Contribution	3	40,000	40,000	41,000
<b>Total Episcopal Support</b>		<b>70,875</b>	<b>71,205</b>	<b>65,797</b>
<b>FINANCE &amp; ADMINISTRATION</b>				
<b>Administration</b>				
Audit Fees		2,670	3,900	3,900
Banking & Payroll Charges		981	1,500	931
Committee Catering Costs		4,917	3,600	4,847
General expenses		3,351	3,400	2,879
Interest Expense		5,282	5,000	5,010
Employee Costs		509	1,750	1,244
Printing and Publications		618	750	659
Registrars Conference		1,201	2,500	2,477
Travel (committees & staff travel)		10,404	9,000	11,836
		29,932	31,400	33,784
<b>Service Level Agreement</b>				
Building & Parking		27,019	30,760	29,756
Equipment		9,748	9,270	11,139
Information Technology		22,632	30,849	26,733
Provisions		1,255	1,557	1,421
Salaries & Personnel Costs		355,083	329,240	331,560
Stationery, Printing & Postage		18,768	23,927	21,781
		434,505	425,603	422,390
<b>Total Finance &amp; Administration</b>		<b>464,437</b>	<b>457,003</b>	<b>456,174</b>
<b>MISSION &amp; MINISTRY</b>				
Anglican Care Grant		6,000	6,000	6,000
<b>Chaplaincies</b>				
Healthcare Chaplaincies		62,352	62,352	61,293
Tertiary Chaplaincies		34,245	34,245	34,245
		96,597	96,597	95,538
Childrens Worker		12,407	35,179	13,492
<b>Clergy Support</b>				
Clergy Removal and Furnishing		3,720	3,000	1,671
Ordinands' Removal and Travel		-	2,500	-
Retire (Housing) Fund Subsidies		6,900	7,000	7,692
		10,620	12,500	9,362

ANGLICAN DIOCESE OF CHRISTCHURCH  
**SCHEDULE OF EXPENDITURE**  
 FOR THE YEAR ENDED 31 DECEMBER 2013



	Note	2013 Actual \$	2013 Budget \$	2012 Actual \$
<b>MISSION &amp; MINISTRY continued</b>				
Communications & Media		29,137	31,058	28,634
Contingency Funding		-	10,000	8,531
Conferences & Special Services		200	1,500	887
Director of Education		40,451	48,974	40,947
Joint Regional Committee Grants		250	-	500
Archdeacon for Mission		87,797	87,803	88,848
Rural Ministry Advisor		3,383	13,319	12,135
Monitoring & Boundaries Education		10,460	9,000	10,266
Parish / Ministry Unit Grants		-	25,000	33,916
Professional Indemnity & Liability Insurance		16,329	16,702	16,176
Resource Centre		10,855	10,750	9,299
Social Justice		39,173	39,355	24,630
Third World Debt Reduction & Development		8,099	8,344	7,879
<b>Training Support</b>				
Bishops Advisory Committee on Ordination		1,860	4,000	3,643
Clergy Professional Development Fund		8,381	7,000	12,986
Clinical Pastoral Education		-	1,000	-
Clergy Retreats		-	1,000	-
Clergy Conference Funding		-	1,000	-
Deacons Formation		2,631	3,000	3,400
Diocesan Ordination Training		11,854	3,000	1,644
Lay Training Fund		16,745	18,000	17,732
Ordination Retreats & Services		3,685	2,000	2,750
Post Ordination Training		2,723	2,500	3,019
		47,879	42,500	45,173
Under 40's South & Mid Canterbury		29,913	54,983	54,649
Westland Anglican Regional Ministry Unit		31,219	33,660	31,001
Young Adults (The Kiln)		77,100	85,890	40,644
Youth Ministry		48,987	53,355	36,799
<b>Total Ministry Expenses</b>		<b>606,854</b>	<b>722,469</b>	<b>615,308</b>
<b>Total Expenditure</b>		<b>1,234,282</b>	<b>1,339,545</b>	<b>1,236,434</b>



ANGLICAN DIOCESE OF CHRISTCHURCH  
SCHEDULE OF SPECIAL PURPOSE FUNDS  
FOR THE YEAR ENDED 31 DECEMBER 2013



Name of Fund	Note	FUND MOVEMENTS						BALANCE 31 Dec 2013
		BALANCE 1 Jan 2013	External Contrn's	Diocese Contrn's	Investment Income	External Payments	Internal Transfers	
SPECIAL PURPOSE FUNDS								
General Parochial Purposes:								
Children's Ministry Fund	1	9,778			493			10,272
Church Extension Fund	2	87,117			4,396			91,513
		96,895	0	0	4,889	0	0	101,784
Funds for Benefit of Clergy:								
Clergy Resettlement	3	176,103			8,886			184,989
Operating Funds:								
Clergy Study Leave	4	225,614	59,844		10,742	(98,419)		197,782
Curates in Training	5	33,117		150,000	2,457	(138,427)		47,148
Local Shared Ministry Reserve Pool	6	12,659			639			13,298
		271,391	59,844	150,000	13,838	(236,846)	0	258,227
Other Specific Purpose Funds:								
Outreach	7	15,318			723			16,041
Kate Gerrard Bequest	8	6,290	36		316	(64)		6,578
Resource Centre Equipment Reserve	9	10,382			524			10,906
Archives John Hendry Trust	10	3,053			154			3,207
Companion Diocese	11	10,190			484	(136)		10,539
Mediation Reserve	12	1,114			40	(650)		504
Personal Sickness Insurance Fund	13	76,660	7,793		3,817	(2,500)		85,769
Ordination Candidates Fund	14	13,387	1,915		702	(1,011)		14,994
Diocesan Earthquake Fund	15	640,624	40,586		22,445	(353,106)		350,549
Selwyn Foundation Care of Elderly	16	806,018			39,572	(65,604)		779,986
Parish Support Fund	17	127,195			6,418			133,613
Rebuild as an Event Project	18	5,384			126	(5,510)		0
Evangelistic Work (Saving Souls)	19		14,000		220			14,220
		1,715,613	64,330	0	75,543	(428,581)	0	1,426,906
TOTAL SPECIAL PURPOSE FUNDS		2,260,003	124,174	150,000	103,156	(665,426)	0	1,971,906
BEQUESTS AND ENDOWMENTS								
St Faiths Religious Education - Capital	20	5,305			451		(220)	5,535
St Faiths Religious Education - Income	20	4,948			257		220	5,425
Archdeaconry of Christchurch Endowment	21	10,669			897	(681)		10,884
Bishop's Ordination Candidate	22	28,163			1,421			29,584
TOTAL BEQUESTS AND ENDOWMENTS		49,085	0	0	3,025	(681)	0	51,429
TOTAL		2,309,087	124,174	150,000	106,181	(666,108)	0	2,023,335

**PURPOSES & CONDITIONS OF USE**

**Special Purpose Funds**

- 1 To fund grants for children's work within the Diocese.
- 2 Revenue to be used to extend ministry and mission into areas of population growth.
- 3 Fund to be utilised at the discretion of Standing Committee for clergy resettlement.
- 4 To fund the cost of clergy stipends over the period while clergy are on approved study leave.
- 5 Fund provides a subsidy to parishes with curates in training for up to a maximum of 3 years.
- 6 Fund to be utilised for the financing of Local Shared Ministry in the Diocese.
- 7 To fund new parish outreach initiatives in the Diocese.
- 8 Bequest to be used for providing bibles for boys within the Diocese.
- 9 Fund for the purchase of Resource Centre equipment.
- 10 To fund the cost of publishing a survey of architectural drawings.
- 11 Fund for future Companion Diocese expenses.
- 12 Fund for the settlement of claims.
- 13 Fund to assist parishes with covering the cost of relieving clergy.
- 14 Fund for assistance of Ordination Candidates (eg: bibles etc.)
- 15 Fund for assisting with earthquake related ministry, pastoral care and building needs in the Diocese.
- 16 Fund for caring of the elderly in Canterbury.
- 17 Fund for providing financial support to parishes.
- 18 Fund for promotional events post earthquake
- 19 Fund to be used for evangelistic work in saving souls (requested not in building churches).

**Bequests & Endowments (Income available only)**

- 20 To fund religious education of NZ women at the discretion of the Bishop.
- 21 To augment the stipends of clergy with young children in parishes within the old Christchurch archdeaconry.
- 22 Bishop's discretionary fund for Ordination Candidates.

**INDEPENDENT AUDITOR'S REPORT**  
**To the Members of the Anglican Diocese of Christchurch**

**Report on the Financial Statements**

We have audited the financial statements of the Diocese of Christchurch on pages A1 to A11, which comprise the statement of financial position as at 31 December 2013, and the statement of changes in equity, and statement of financial performance for the year then ended, and a summary of significant accounting policies and other explanatory information.

This report is made solely to the members, as a body, in accordance with the Diocese of Christchurch's regulations. Our audit has been undertaken so that we might state to the Diocese of Christchurch's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Members Responsibility for the Financial Statements**

The Members are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the Diocese of Christchurch determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in the Diocese of Christchurch.

**Opinion**

In our opinion, the financial statements on pages A1 to A11, present fairly, in all material respects, the financial position of The Diocese of Christchurch as at 31 December 2013, and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.



**BDO Christchurch**

**8 May 2014**  
**30 Sir William Pickering Drive**  
**PO Box 246**  
**Christchurch 8140**  
**New Zealand**