# ANGLICAN DIOCESE OF CHRISTCHURCH FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015



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# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2015



		2015	2015	2014
GENERAL OPERATIONS	Page	Actual	Budget	Actual
		\$	\$	\$
INCOME				
Parish Quotas		704,702	704,702	705,537
CPT - General Trust Estate Grant		417,339	417,339	412,784
CPT - General Trust Estate Grant (ex 2010)		20,000	20,000	20,000
St. John's College Grant		295,582	295,582	295,583
Parish Accounting Scheme		37,033	27,300	28,500
Interest Income		6,667	5,000	9,258
Donations - General		4,095	6,000	6,000
Donations - Mission & Ministry		55,056	40,781	36,533
Sundry Income		3,205	-	2,123
Total Income		1,543,680	1,516,704	1,516,319
EXPENDITURE				
Governance	9	83,393	91,368	80,346
Episcopal Support	9	33,158	47,660	49,949
Finance & Administration	9	467,855	501,382	505,826
Mission & Ministry	10	626,400	699,206	634,182
Total Expenditure		1,210,805	1,339,616	1,270,302
DIOCESE ALLOCATIONS				
Curates Grants		170,000	170,000	235,267
Total Allocations	11	170,000	170,000	235,267
Total Expenditure & Allocations		1,380,806	1,509,616	1,505,569
Net Surplus (Deficit)		162,875	7,088	10,751
	:			

# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2015



SPECIAL PURPOSE FUNDS	Page	<b>2015</b> \$	<b>2014</b> \$
INCOME			
Clergy Study Leave contributions		60,357	61,706
Curates in Training donations		57,383	2,440
Kate Gerrard Bequest donations		40	38
Bishop's Discretionary donations		-	2,475
Personal Sickness Insurance contributions		4,249	7,704
Ordination Candidates contributions		1,954	1,889
Canterbury Earthquake donations		-	20,187
Selwyn Foundation Care for Elderly Grant		4,000	-
	11	127,983	96,439
Investment Income	11	76,936	78,816
Total Income		204,919	175,255
DIOCESE CONTRIBUTIONS			
Curates in Training grants		170,000	235,267
Total Diocese Contributions	11	170,000	235,267
Total Income & Diocese Contributions		374,919	410,522
EXPENDITURE			
Clergy Resettlement		4,988	-
Clergy Study Leave payouts		69,074	59,154
Curates in Training grants		157,701	285,383
Resource Centre equipment purchased		760	-
Personal Sickness Insurance payouts		-	1,250
Ordination Candidates bibles		-	714
Canterbury Earthquake expenses		217	99,099
Selwyn Foundation Care of Elderly expenses		48,834	78,287
Parish Support Fund grants		-	-
Archdeaconry payouts		228	441
Total Expenditure	11	281,801	524,328
Net Surplus (Deficit)		93,118	(113,806)

# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2015



		2015	2014
SUMMARY	Page	\$	\$
INCOME			
General Operations	1	1,488,624	1,479,786
Special Purpose Funds	2	204,919	175,255
Total Income		1,693,543	1,655,041
EXPENDITURE			
General Operations	1	1,155,749	1,233,770
Special Purpose Funds	2	281,801	524,328
Total Expenditure		1,437,551	1,758,097
Net Surplus (Deficit)		255,992	(103,055)

# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF MOVEMENTS IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2015



EQUITY	<b>2015</b> \$	<b>2014</b> \$
ACCUMULATED FUNDS		
Opening Balance	282,755	272,005
Net Surplus (Deficit) for the year Transfers to Special Purpose Funds	255,992 (93,118) 162,875	(103,055) 113,806 10,750
Closing Balance	445,629	282,755
RESERVES		
Special Purpose Funds		
Opening Balance	1,909,529	2,023,335
Transfers from Accumulated Funds	93,118	(113,806)
Closing Balance	2,002,647	1,909,529
TOTAL EQUITY	2,448,276	2,192,284

# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2015



	Note	2015 \$	<b>2014</b> \$
EQUITY		Ψ	. •
Accumulated Funds Special Purpose Funds		445,629 2,182,646	282,755 2,089,529
Total Equity		2,628,276	2,372,284
ASSETS			
CURRENT ASSETS			
Bank Accounts & Cash			
Petty Cash		100	100
ANZ Cheque & Call Accounts		239,923	38,639
		240,023	38,739
Other Current Assets			
Debtors & Prepayments		597,341	656,279
Total Current Assets		837,364	695,018
NON CURRENT ASSETS Investments Special Purpose Funds:			
Cathedral Loan	4	180,000	180,000
CPT Fixed Income Fund	9	1,985,044	1,892,421
CPT Balanced Growth Fund	9	17,603	17,107
		2,182,646	2,089,529
Clergy Motor Vehicle Loans	4	3,446	17,442
Parish Loans	4	-	1,000
		2,186,092	2,107,970
Plant & Equipment	3	14,364	-
Total Non Current Assets		2,200,457	2,107,970
TOTAL ASSETS		3,037,821	2,802,988
LIABILITIES			
CURRENT LIABILITIES			
Creditors & Accrued Expenses		272,694	289,018
Employee Costs Payable		25,186	52,039
Parish Current Accounts	9	111,665	89,648
TOTAL LIABILITIES		409,545	430,704
NET ASSETS		2,628,276	2,372,284

tuetoria Chorstchurch Finance & Audit Committee on behalf of Grout Fae.

Aflocarder Diocesan Finance Manager

# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 31 DECEMBER 2015



#### **Reporting Entity**

The entity is defined in the Regulations of the Anglican Diocese of Christchurch.

The principal function is administrative, providing support and services for the parishes of the Diocese of Christchurch.

# **Basis of Preparation**

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand and applicable Financial Reporting Standards.

#### **Measurement Base**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the entity.

## **Differential Reporting**

The entity qualifies for differential reporting within the framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants as:

It is not publicly accountable within the meaning ascribed to that term by paragraph 4.15 to

4.16 of the framework; and

it qualifies under the size criteria.

The financial statements have been prepared taking advantage of all available differential reporting exemptions.

#### **Debtors**

Debtors are stated at their expected realisable value. Bad debts are written off in the year in which they become uncollectable.

#### Investments

Investments are stated at cost. Investments with the Church Property Trustees, although available at call, are shown according to the Diocese intention of retaining them for the long term.

## **Plant & Equipment**

Motor Vehicles & equipment are recorded at cost less accumulated depreciation.

Anglican resource library books and videos are expensed in the year in which they occur as they are relatively small in value.

#### **Depreciation**

Depreciation has been calculated using the straight line basis, whereby the cost is written off evenly over the expected economic life of the vehicle, assuming nil residual values. The estimated economic life of vehicles is 4 years.

## **Creditors & Accrued expenses**

Creditors and accrued expenses are stated at their expected amount payable.

#### **Goods and Services Tax**

The accounts are prepared on a GST exclusive basis, except for accounts receivable and accounts payable which are stated inclusive of GST.

#### **Taxation**

The Anglican Diocese of Christchurch is registered as a charitable entity under the Charities Act 2005 which exempts it from liability for income tax.

# **Changes in Accounting Policies**

There have been no changes in the above accounting policies. All policies have been applied on bases consistent with those used in previous years.



## 1 Parish Monthly Billings

The Diocese of Christchurch operates a centralised payroll service for clergy stipends & allowances and staff wages and also pays other related parish expenses. The Diocese invoices parishes for reimbursment on a monthly basis in arrears.

Total reimbursements invoiced for the year amounted to \$7,250,283 (2014: \$7,194,383).

#### 2 Bishopric Estate Contribution

The Standing Committee agreed to finance \$10,000 of the Bishopric Estate costs for the 2015 year (2014: \$10,000) in order to maintain the capital of the Bishopric Estate. This contribution is reviewed on an annual basis.

# 3 Plant & Equipment

This Year Asset Class	Cost \$	Purchases \$	Accumulated Depreciation \$	Closing Balance \$
Motor Vehicles	29,667		29,667	-
Sound System		15,391	1,027	14,364
Total	29,667	15,391	30,694	14,364
Last Year	Cost	Purchases	Accumulated Depreciation	Closing Balance
Asset Class	\$	\$	\$	\$
Motor Vehicles	29,667		29,667	-
Sound System				
Total	29,667	-	29,667	

#### 4 Diocesan Loans

Date	Purpose of loan	Loan	Term	2015	2014
Motor Vehicle	e Loans			\$	\$
Various	Clergy car purchases	Up to \$13,000	Up to 5 years	3,446	17,442
			_	3,446	17,442
Parish Loans			-		
Sydenham-Be	ckenham parish:				
Sept 2005	Vicarage renovations	\$35,000	20 years	-	1,000
			-		1,000

Parish and motor vehicle loans are unsecured. Interest is charged at 6.9% (2014: 6.9%).

#### Cathedral Loan

April 2013	General operations	\$180,000	On Demand	180,000	180,000
			_	180,000	180,000

The Cathedral loan is unsecured & interest free and was funded from the Diocesan Earthquake fund.

#### 5 Commitments

There are no contractual commitments as at balance date (2014: Nil).

# ANGLICAN DIOCESE OF CHRISTCHURCH NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015



#### 6 Contingencies

There are no known contingencies as at balance date other than the ANZ Visa Card limit of \$8,500 (2014: \$9,500).

## 7 Subsequent Events

There are no significant events subsequent to balance date which would have a material effect on the financial position or performance reflected in the financial statements (2014: Nil).

#### 8 Financial Instruments

All financial instruments are recognised in the Statement of Financial Position. No off-balance sheet instruments have been entered into. All financial instruments are stated at cost.

#### 9 Related Parties

#### The Anglican Centre

The Diocese of Christchurch shares premises, fixtures and fittings, office equipment and staffing resources with The Church Property Trustees and Anglican Care.

A service level agreement (SLA) was entered into in November 2005 with the Anglican Centre. The purpose of the SLA is to apportion shared costs including accommodation, equipment, information technology, staff wages, stationery/printing & postage and archives. The SLA is negotiated annually.

#### The Church Property Trustees

The Church Property Trustees provides short term cash flow funding to the Anglican Diocese of Christchurch on an arms length basis. The funding is unsecured, interest is charged at 5.4% p.a. (2014: 5.4%) and is repayable on demand.

The Diocese of Christchurch invests all special purpose funds in either the Fixed Income or Balanced Growth funds on the same terms and conditions as other investors.

#### **Parishes**

The Diocese of Christchurch provides a parish accounting service, seven of the eighteen parishes utilising this service operate a current account with the Diocese for deposits and payments. Interest is paid at the current ANZ on call rate.

The Diocese of Christchurch may approve loans to parishes to assist in the purchase, erection or repair of church property, particularly in areas of population and/or church growth. The loan must not exceed 50% of the total cost. These loans are unsecured, interest is charged at 6.9% p.a. (2014: 6.9%) and the loans are repayable within 20 years.

#### Clergy

The Diocese of Christchurch, at its discretion, may advance money to any ordained clergy who requires a motor vehicle for their work for purchases or major repairs.

Loans are limited to 80% of the current market value of the vehicle, or \$13,000, whichever is the smaller. These loans are unsecured, interest is charged at 6.9% p.a. (2014: 6.9%) and the loans are repayable as soon as possible, with a maximum term of 5 years.

Standing committee moved the open-ended suspension of this scheme on the 13th August 2014.



	2015	2015	2014
Note		Budget	Actual
Note	\$ Actual \$	\$	Actual \$
GOVERNANCE	•	•	Ψ
General Synod	57,222	57,222	57,222
Inter Diocesan Conference	16,646	16,646	16,646
Christchurch Diocese Synod	9,524	17,500	6,478
Total Governance	83,393	91,368	80,346
EPISCOPAL SUPPORT			
Archdeacons	22,358	35,160	38,662
Bishop's Discretion	800	2,500	1,286
Bishopric Estate Contribution 2	10,000	10,000	10,000
Total Episcopal Support	33,158	47,660	49,949
FINANCE & ADMINISTRATION			
Administration			
Audit Fees	3,090	3,000	2,000
Banking & Payroll charges	951	1,200	898
Catering costs - Committees	4,707	5,000	3,540
Catering costs - Sundry	2,792	2,000	4,332
General expenses	1,074	1,000	989
Interest expense	531	5,400	5,998
Legal Services	75	-	75
Printing and Publications	711	500	425
Recruitment costs	1,529	1,500	9,446
Registrars Conference	2,126	2,500	5,113
Travel - Committees & staff	5,205	12,000	6,324
	22,790	34,100	39,139
Service Level Agreement			
Accommodation	36,737	27,648	32,730
Equipment costs	10,582	7,545	6,407
Information Technology	16,021	16,508	19,143
Stationery, Printing & Postage	20,046	19,659	18,649
Staffing costs	361,678	395,922	389,757
	445,064	467,282	466,686
Total Finance & Administration	467,855	501,382	505,826
MISSION & MINISTRY			
Training & Education			
Bishop's Chaplain/Archdeacon for Mission	62,129	84,860	82,402
Director of Education	47,110	42,367	40,695
Rural Anglican Life Missioner	4,234	9,652	13,425
Bishops Advisory Committee on Ordination (BACO)	2,134	4,000	4,326
Clergy Professional Development Fund	6,566	10,000	6,951
Clinical Pastoral Education	-	2,500	2,500
Deacons Formation	1,389	3,000	408
Lay Training Fund	13,215	15,000	16,827
Ordination Retreats & Services	3,065	2,000	3,309
Post Ordination Training	2,954	3,000	1,874
	142,795	176,379	172,717



N	<b>2015</b> ote Actual \$	<b>2015</b> Budget \$	<b>201</b> 4 Actual \$
ISSION & MINISTRY (continued)	•	Ψ	4
Children, Youth & Young Adults			
Childrens Ministry Developer	19,942	36,281	9,806
Youth Ministry Developer	69,103	59,368	55,862
Young Adults (Salt & Light - The Kiln)	44,916	84,347	66,52°
Evangelism & Under 40's South Canterbury	27,496	25,230	29,16
	161,457	205,226	161,35
University & Hospital Chaplains			
Healthcare Chaplaincies (Christchurch & Timaru)	64,483	64,483	63,678
Tertiary Chaplaincies (Canterbury & Lincoln)	36,239	36,239	35,70
Grants & Projects	100,722	100,722	99,380
·	0.000	0.000	0.00
Anglican Care Grant	6,000	6,000	6,000
Contingency Funding Parish / Ministry Unit Grants	3,928	10,000	5,56
Third World Debt Reduction & Development	17,417	10,000	3,712
Third World Debt Reduction & Development	8,122	8,122	8,08
Miniatry Cumart	35,467	34,122	23,35
Ministry Support Westland Anglican Regional Ministry Unit (WARM)	59,039	58,900	58,534
Resource Centre & Communications			
Anglican Resource Centre	9,805	10,750	9,592
Communications & Media	14,596	22,393	27,600
	24,402	33,143	37,192
Social Justice	42.224	22.050	04.054
Social Justice Enabler	43,221	32,859	24,351
Clergy Support			
Clergy Removal and Furnishing	6,699	5,000	1,773
Ordinands' Removal and Travel	3,407	8,000	8,778
Retire (Housing) Fund Subsidies	3,500	4,500	4,834
	13,606	17,500	15,38
Other Ministry Costs			
Conferences & Special Services	1,322	1,500	696
Insurance - Professional Indemnity & Liability	25,037	23,060	22,607
Joint Regional Committee Grants (JRC)	250	500	250
Monitoring & Boundaries Education	14,468	9,500	17,667
Prison & Military Chaplaincies Sister Eveleen Retreat House expenses	188 4,426	1,000 4,795	697
Sister Evolution Netreat House expenses	45,692	4,795	41 010
La La Batta antico de Danto de A			41,918
tal Mission & Ministry	626,400	699,206	634,182



				FUI	ND MOVEME	NTS		
Name of Fund	Note	BALANCE 1 Jan 2015	External Contn's	Diocese Contn's	Investment Income	External Payments	Internal Transfers	BALANCE 31 Dec 2015
SPECIAL PURPOSE FUNDS								
General Parochal Purposes:								
Children's Ministry Fund	1	10,689			431			11,120
Church Extension Fund	2	95,228			3,842	5		99,070
		105,917	-	-	4,273	-	-	110,190
Funds for Benefit of Clergy:								
Clergy Resettlement	3	192,500			7,608	(4,988)		195,121
Operating Funds:								
Clergy Study Leave	4	208,431	60,357		8,341	(69,074)		208,055
Curates in Training	5	=	57,383	170,000	827	(157,701)		70,509
Local Shared Ministry Reserve Pool	6	13,838			558			14,396
		222,269	117,740	170,000	9,726	(226,775)	-	292,960
Other Specific Purpose Funds:								
Outreach	7	16,693			673			17,366
Kate Gerrard Bequest	8	6,884	40		279			7,204
Resource Centre Equipment Reserve	9	11,349			458	(760)		11,046
Archives John Hendry Trust	10	3,337			135			3,471
Bishop's Discretionary Fund	11	2,475			86			2,561
Companion Diocese	12	10,967			442			11,409
Mediation Reserve	13	525			21			546
Personal Sickness Insurance Fund	14	95,713	4,249		3,866			103,829
Ordination Candidates Fund	15	16,779	1,954		713			19,445
Diocesan Earthquake Fund	16	464,552			11,477	(217)		475,812
Selwyn Foundation Care of Elderly	17	731,966	4,000		28,686	(48,834)		715,818
Parish Support Fund	18	139,038			5,446	-		144,485
Evangelistic Work (Saving Souls)	19	14,798			597			15,395
		1,515,075	10,243	-	52,880	(49,811)	-	1,528,386
TOTAL SPECIAL PURPOSE FUNDS		2,035,761	127,983	170,000	74,487	(281,574)	ENDER THE REAL PROPERTY OF THE	2,126,657
BEQUESTS AND ENDOWMENTS								
St Faiths Religious Education - Capital	20	5,767			323		(240)	5.849
St Faiths Religious Education - Income	20	5,875			243		240)	6,359
Archdeaconry of Christchurch Endowment	21	11,340			641	(228)	240	11,753
Bishop's Ordination Candidate	22	30,785			1,242	(==0)		32,027
TOTAL BEQUESTS AND ENDOWMENTS		53,768			2,449	(228)		
TO THE BEGOES TO HID ENDOVINENTS		55,168	-	-	4,449	(228)	-	55,989
TOTAL		2,089,529	127,983	170,000	76,936	(281,801)	-	2,182,646

#### **PURPOSES & CONDITIONS OF USE**

#### **Special Purpose Funds**

- 1 To fund grants for children's work within the Diocese.
- 2 Revenue to be used to extend ministry and mission into areas of population growth.
- 3 Fund to be utilised at the discretion of Standing Committee for clergy resettlement.
- 4 To fund the cost of clergy stipends over the period while clergy are on approved study leave.
- Fund provides a subsidy to parishes with curates in training for up to a maximum of 3 years.
- 6 Fund to be utilised for the financing of Local Shared Ministry in the Diocese.
- 7 To fund new parish outreach initiatives in the Diocese.
- 8 Bequest to be used for providing bibles for boys within the Diocese.
- 9 Fund for the purchase of Resource Centre equipment.
- 10 To fund the cost of publishing a survey of architectural drawings.
- 11 Donations for Bishop's discretionary use.
- 12 Fund for future Companion Diocese expenses.
- 13 Fund for the settlement of claims.
- 4 Fund to assist parishes with covering the cost of relieving clergy.
- 15 Fund for assistance of Ordination Candidates (eg: bibles etc.)
- Fund for assisting with earthquake related ministry, pastoral care and building needs in the Diocese. A \$180,000 loan was provided to the Christchurch Cathedral on the 16th April 2013 from this fund, this is interest free and repayable on demand.
- 17 Fund for caring of the elderly in Canterbury.
- 8 Fund for providing financial support to parishes.
- 19 Fund to be used for evangelistic work in saving souls (requested not in building churches).

#### Bequests & Endowments (Income available only)

- 20 To fund religious education of NZ women at the discretion of the Bishop.
- 21 To augment the stipends of clergy with young children in parishes within the old Christchurch archdeaconary.
- 22 Bishop's discretionary fund for Ordination Candidates.



# Independent Auditor's Report

#### To the Members of the Anglican Diocese of Christchurch

# Report on the Financial Statements

We have audited the financial statements of Anglican Diocese of Christchurch (the "Diocese") on pages 1 to 11, which comprise the statement of financial position of the Diocese as at 31 December 2015 and the statement of financial performance, statement of movements in equity, statement of movements in special purpose funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

This report is made solely to the members of the Diocese, as a body. Our audit has been undertaken so that we might state to the members of the Diocese those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of the Diocese as a body, for our audit work, for this report, or for the opinions we have formed.

# Diocesan Member's Responsibility for the Financial Statements

The Diocesan members are responsible for the preparation of the financial statements, in accordance with generally accepted accounting practice in New Zealand and that fairly present the matters to which they relate, and for such internal control as the Diocese determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). These auditing standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we have considered the internal control relevant to the entity's preparation of the financial statements that fairly present the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unqualified opinion on the financial statements of the Diocese.

Other than in our capacity as auditor we have no relationship with, or interest in, the Diocese.

Partners and employees of our firm may deal with the Diocese on normal terms within the ordinary course of activities of the Diocese.

#### **Unqualified Opinion**

In our opinion, the financial statements on pages 1 to 11:

- comply with generally accepted accounting practice in New Zealand; and
- ▶ fairly present the financial position of the Diocese as at 31 December 2015 and its financial performance for the year then ended.

#### Other matter

The financial statements of the Diocese for the year ended 31 December 2014 were audited by another auditor who expressed an unmodified opinion on those statements on 11 May 2015.

31 May 2016 Christchurch