

Annual Performance Report

Anglican Diocese of Christchurch - Christ Church Cathedral
Chapter

For the year ended 31 December 2021

Prepared by Anglican Diocese of Christchurch

Contents

3	Directory
4	Entity Information
6	Approval of Financial Report
7	Statement of Service Performance
9	Statement of Financial Performance
10	Statement of Financial Position
11	Statement of Cash Flows
12	Statement of Accounting Policies
14	Notes to the Performance Report
26	Independent Audit Report

Directory

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

CHAPTER MEMBERS

Bishop of Christchurch

Right Reverend Dr Peter Carrell B.Sc (Hons), B.D., Ph.D

Dean

Very Reverend Lawrence Kimberley B.Com., B.Th., Dip Liturgical Studies, A.C.A.(Retired), I.O.D

Clerical Canons

Reverend Canon Mark Chamberlain B.E., B.Th., M.Min.

Reverend Canon Helen Roud B.Th., M.Heal.Sc. (until April 2021)

Reverend Canon Ben Truman B.A., B.Theol., PG.Dip.Arts, Grad.Dip.Tchg, Dip.Grad., Ang.Stud.Dip.

Reverend Canon Amanda Neil JP, Dip. Tch., B.Theol.

Reverend Canon Brenda Bonnett L.Th. (from May 2021)

Lay Canons

Anthony Hughes-Johnson QC

Malcolm Rickerby

Carole Muir M.HSc., B.Ms., ANNP. SCM. SRN

Susan Rendall B.Mus., P.G.C.E.(Music Education)

Diocesan Chancellor

Maurice Walker

CHAPTER SECRETARY

Christopher Oldham M.St.J., B.A., M.Sc., M.N.Z.I.M.

SOLICITORS

Trollope & Co Lawyers, Christchurch

AUDITORS

BDO Christchurch Limited

BANKERS

ANZ

Entity Information

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

Legal Name of Entity

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter

Other Name of Entity

Christ Church Cathedral

Type of Entity and Legal Basis

The Cathedral is established under the Code of Canons and Constitution of the Anglican Church in Aotearoa New Zealand and Polynesia.

The Cathedral is a registered charity.

Registration Number

CC52773

Cathedral's Purpose or Mission

- To proclaim the Good News of Jesus Christ and propagate the Gospel throughout the Diocese.
- To be the mother Church of the Diocese and the seat of the Bishop, and
- To be a visible witness to the Risen Christ within the Diocese of Christchurch.

Cathedral Structure

Governance Structure:

The Cathedral is governed by the Regulations of the Anglican Diocese of Christchurch and the Cathedral Chapter Statute.

Operational Structure:

The **Cathedral Chapter** acts as the governing body of the Cathedral; comprising the Bishop, the Dean, the Chancellor of the Diocese and four clerical canons, two congregational lay canons & two Diocesan lay canons. The clerical and Diocesan lay canons are appointed by the Standing Committee of the Diocese and the congregational lay canons are elected by the Annual Meeting of the Cathedral congregation.

The powers and responsibilities given to the Cathedral Chapter include to govern its meetings, the business of Chapter and the operation of the Cathedral. Chapter must meet at least six times a year.

The **Dean** is the chief pastor of the Cathedral and is responsible for preaching and teaching, Cathedral services, management of lay and clergy staff, the choir and Cathedral music and reporting on the life and activities of the Cathedral.

The **Bishop** may use the Cathedral for any purpose in fulfilment of the office of the Bishop or for any Diocesan purpose where they are responsible for the service.

Main Sources of the Cathedral's Cash and Resources

The Cathedral relies on the following income sources to cover operating costs:

- Donations & offertories from the Cathedral regulars
- Tourist donations
- Fundraising activities
- Gift shop income
- Event income
- Investment income

Main Methods Used by the Cathedral to Raise Funds

The main fundraising activities for the Cathedral are the shop and donations box in the foyer of the Transitional Cathedral and the use of the Transitional Cathedral for holding concerts and events.

Cathedral's Reliance on Volunteers and Donated Goods or Services

The Cathedral relies on volunteers for fulfilling the mission of the church, with Cathedral Chapter members volunteering their time and expertise to attend monthly meetings and manage the operations of the Cathedral, and are supported by Cathedral regulars who volunteer their time and skills to fill the various roles required for the effective running of the Cathedral.

Many hours are also donated by volunteers to the Cathedral. Volunteers assist with regular Cathedral services, greeting visitors and other operations of the Transitional Cathedral for about 6,417 hours (Last year: 8,000 hours). The value of these donated services has not been recorded in the performance report.

Contact Details


Physical Address:	234 Hereford Street, Christchurch Central, Christchurch 8011
Postal Address:	P O Box 855, Christchurch 8140
Phone:	(03) 366 0046
Email:	admin@christchurchcathedral.co.nz
Website:	www.cardboardcathedral.org.nz

Approval of Financial Report

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021


The Cathedral Chapter are pleased to present the approved financial report including the historical financial statements of the Anglican Diocese of Christchurch - Christ Church Cathedral Chapter for year ended 31 December 2021.

APPROVED


Name Lawrence Arthur Kimberley

Dean of Christchurch

Date 30 June 2022


Name

Lay Canon of Chapter

Date 30 June 2022

Statement of Service Performance

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

Description of the Cathedral's Outcomes

To provide regular worship services, to maintain links with the community through making available the church facilities and holding various outreach initiatives. To be a church for the City by hosting civic services and events and primarily to be the mother church for the Diocese of Christchurch and the seat of its Bishop.

	2021 ACTUAL	2020 ACTUAL
Description and Quantification of the Cathedral's Outputs		
Worship Services:		
Sunday services		
- Number of services held during year	159	154
- Average attendance at Sunday service	81	65
Week day services		
- Number of services held during year	610	641
- Average attendance at week day services	16	21
Other Services:		
Number of baptism services during year	2	4
Number of wedding services during year	2	2
Number of funeral services during year	6	5
Number of memorial services during the year *	4	-
Cathedral Programs & Groups:		
Children's program/Sunday School		
- Number of sessions held during year	30	31
- Average attendance during year	12	12
Study/Home Group		
Lent Bible Study Groups		
- Number of sessions held during year	5	5
- Average attendance during year	12	12
Preaching series with seminar afterwards		
- Number of sessions held during year	-	3
Other Cathedral Activities:		
Mailchimp database - number of recipients	1,255	1,248
Full Chapter meetings	11	11
Chapter Finance / Works Committee meetings	8	9
Corporate Events held	9	6
Community/ NFP/ School Events held	20	22

* Actual funerals held elsewhere under lockdown regulations

Additional Information

Cathedral Clergy regularly provided pastoral care assistance throughout the year. Approximately 20 people at a time are being looked after and visited.

A total of 22,847 people attended all services during the current year and 23,569 in the previous year.

Due to Covid restrictions in December 2021, the Cathedral Choir gave fewer Christmas recitals and sang two in the Cathedral. The Choristers sang at the public hospital, and gave recitals from the Christchurch Tramway and the punt on the Avon.

Chapter remains committed to paying the Living Wage.

Approximately 150 volunteers (last year: 184 volunteers) work for the Cathedral in a number of roles. Many of these are from migrant communities. The Cathedral is part of the Volunteering Canterbury networks.

Statement of Financial Performance

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

	NOTES	ACTUAL 2021	ACTUAL 2020
REVENUE			
Donations, fundraising & other similar revenue			
Donations	1	1,184,725	213,688
Fundraising	1	717	-
Grants & Endowments	1	505,902	390,520
Total Donations, fundraising & other similar revenue		1,691,345	604,208
Revenue from providing goods & services	1	63,489	166,485
Interest & other investment income	1	200,278	189,601
Other revenue	1	14,811	8,650
TOTAL REVENUE		1,969,923	968,945
EXPENSES			
Volunteer & employee related costs	2	564,638	500,750
Costs related to providing goods & services			
Administration expenses	2	46,854	49,467
Ministry expenses	2	49,942	96,778
Property expenses	2	118,441	95,221
Total Costs related to providing goods & services		215,236	241,465
Grants & donations paid	2	99,481	75,374
Other expenses	2	73,930	75,556
TOTAL EXPENSES		953,285	893,145
Net Surplus for the Year		1,016,637	75,800
	NOTES	ACTUAL 2021	ACTUAL 2020
SUMMARY			
Net Surplus/ (Deficit) - General Operations		(183,509)	(113,781)
Donations - Journeying to Jesus Fund		1,000,000	-
Interest Income - Contents Insurance Proceeds		93,828	108,802
Investment Income - Special Purpose Funds		106,318	80,779
Net Surplus for the year		1,016,637	75,800

This statement is to be read in conjunction with the Independent Audit Report and Notes to the Performance Report

Statement of Financial Position

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter As at 31 December 2021

	NOTES	31 DEC 2021	31 DEC 2020
ASSETS			
CURRENT ASSETS			
Bank accounts and cash	3	-	68,255
CPT Investments	4	3,096,799	3,150,610
Debtors & Prepayments		19,135	17,369
Inventory		30,085	28,497
GST		3,595	9,540
Loan - Christchurch St John's Parish	5	49,095	-
Total Current Assets		3,198,709	3,274,271
NON CURRENT ASSETS			
Plant and Equipment	7	172,826	202,645
Trinity Bell Tower - Work In Progress	8	-	31,591
CPT - Endowment Investments	12	1,470,981	1,438,639
CPT - Special Purpose Investments	12	1,299,777	14,843
Total Non Current Assets		2,943,584	1,687,718
TOTAL ASSETS		6,142,293	4,961,988
LIABILITIES			
CURRENT LIABILITIES			
Bank Overdraft	3	8,204	-
Creditors & Accrued Expenses		67,381	39,517
Employee Costs Payable		19,250	18,002
Loan - ADMSC	9	180,000	180,000
Cathedral Building Fund	10	126,561	210
Total Current Liabilities		401,396	237,729
TOTAL LIABILITIES		401,396	237,729
NET ASSETS		5,740,897	4,724,260
ACCUMULATED FUNDS			
ACCUMULATED SURPLUSES	11	2,970,139	3,270,777
RESERVES			
Special Purpose Funds	11	2,770,758	1,453,482
Total RESERVES		2,770,758	1,453,482
TOTAL ACCUMULATED FUNDS		5,740,897	4,724,260

This statement is to be read in conjunction with the Independent Audit Report and Notes to the Performance Report

Statement of Cash Flows

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash was received from:		
Donations, fundraising and other similar receipts	1,686,211	599,092
Receipts from providing goods or services	73,026	185,610
Interest and other investment receipts	132	20
Other revenue	20,865	4,011
Total Cash was received from:	1,780,233	788,734
Net GST	22,592	3,813
Cash was applied to:		
Payments to suppliers and employees	(786,609)	(773,475)
Donations or grants paid	(103,323)	(77,056)
Total Cash was applied to:	(889,932)	(850,531)
Net Cash Flows from Operating Activities	912,893	(57,984)
CASH FLOWS FROM INVESTING & FINANCING ACTIVITIES		
Cash was received from:		
Proceeds from investments	165,798	193,596
Donation Collected for Cathedral in Square Rebuild Fund	126,351	14,710
Total Cash was received from:	292,150	208,306
Cash was applied to:		
Payments to acquire plant and equipment	(6,502)	(30,168)
Purchase of investments	(1,275,000)	-
Cathedral in Square Rebuild Fund pay over to CCRT	-	(14,790)
Total Cash was applied to:	(1,281,502)	(44,958)
Net Cash Flows from Investing and Financing Activities	(989,352)	163,348
Net Increase/(Decrease) in Cash	(76,459)	105,364
Bank Accounts and Cash		
Opening cash	68,255	(37,109)
Net change in cash for period	(76,459)	105,364
Closing cash	(8,204)	68,255

This statement is to be read in conjunction with the Independent Audit Report and Notes to the Performance Report

Statement of Accounting Policies

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

Basis of Preparation

The Cathedral has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Revenue Recognition

Donations and Fundraising Revenue:

Donations and fundraising revenue are recognised as revenue when cash is received.

Grants:

Grant income is accounted for depending on whether or not it has a "use or return" condition attached. Where no "use or return" conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a "use or return" condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Interest Income:

Interest income is recognised on an accruals basis.

Other Income:

All other income is accounted for on an accruals basis in accordance with the substance of the transaction.

Goods and Services Tax (GST)

The Cathedral is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The Cathedral is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Debtors

Debtors are stated at their expected realisable value. Bad debts are written off in the year in which they become uncollectible.

Inventory

Inventory is valued at the lower of cost, on a first-in first-out basis, and net realisable value.

Investments

Investments are stated at cost. Investments with the Church Property Trustees, although available at call, are shown according to the Cathedral's intention of retaining them for the long term.

Plant and equipment

Plant and equipment acquired since 1 February 1995 is capitalised and depreciated over the estimated life of the asset. Acquisitions prior to that date were written off in the year of purchase, and therefore have not been recognised.

Plant and equipment acquired since January 2013 that is not intended to be used in the Cathedral in the Square is capitalised and depreciated to correspond with the period of time the Transitional Cathedral is expected to operate from the St John's Latimer Square site.

Depreciation

Assets less than \$500 are expensed. Depreciation has been provided on a straight line basis to allocate the assets cost less estimated residual value over their estimated economic lives.

Estimated economic lives are:

Portable Building	6 - 10 years
Computers (incl Software)	4 years
Furniture & Fixtures	5 - 10 years
Office Equipment	10 years
Plant & Equipment	10 years

Tier 2 PBE Accounting Standards Applied

The Cathedral has not adopted any Tier 2 PBE Accounting Standards in the preparation of these accounts.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Anglican Diocese of Christchurch - Christ Church Cathedral Chapter For the year ended 31 December 2021

	NOTES	2021	2020
1. Analysis of Revenue			
DONATIONS, FUNDRAISING & OTHER SIMILAR REVENUE			
Donations			
Offertories - Cash & Envelopes		45,259	51,792
Offertories - Direct Credits		68,443	67,913
Offertories - Weekday		437	811
Donations - Cathedral Girls Choristers		17,000	29,000
Donations - Isaac Conservation Trust		5,000	5,000
Donations - Journeying to Jesus Fund		1,000,000	-
Donations - Music		1,622	2,496
Donations - Special Purpose		5,552	10,240
Donations - Bellringing Project		20,458	25,624
Donations - Various		20,953	20,812
Total Donations		1,184,725	213,688
Fundraising			
Fundraising Income		717	-
Total Fundraising		717	-
Grants & Endowments			
ADMSC - Archdeaconry	15	5,260	5,000
ADMSC - Curate Grant	15	35,109	3,185
ADMSC - Educational Grant	15	-	50,000
ADMSC - Quota Grant	15	30,000	30,000
Choir Education Trust - Godley Scholars Grant		48,884	19,932
Christchurch St John's Parish - Operational Grant		70,000	53,600
CPT Contribution - Insurance Proceeds Fund		20,000	16,667
Dean & Chapter Estate - Income Distribution		58,400	52,000
Durey Estate - Public Trust Office Distribution		5,483	5,034
MSD - COVID-19 Wage Subsidy		96,126	126,296
Russell Estate - Income Distribution		5,202	4,760
MSD - Streaming Equipment Grant		4,555	-
Legacies & Bequests		126,883	24,047
Total Grants & Endowments		505,902	390,520
Total DONATIONS, FUNDRAISING & OTHER SIMILAR REVENUE		1,691,345	604,208
REVENUE FROM PROVIDING GOODS & SERVICES			
Events Revenue			
Cathedral Run Event Income		5,954	4,057
Moveable Feasts Run Events Income		18,551	15,157
Weddings & Funerals		2,630	4,313
Total Events Revenue		27,136	23,528

	NOTES	2021	2020
Visitor Revenue			
Donation Tubes Income		11,053	32,731
Gift Shop Sales		23,944	96,207
Guided Tour Income		-	7,527
Votive Candle Donations		1,356	6,493
Total Visitor Revenue		36,353	142,957
Total REVENUE FROM PROVIDING GOODS & SERVICES		63,489	166,485
Interest, dividends and other investment revenue			
ANZ Bank		132	20
Church Property Trustees:			
General Purpose Fund:			
Interest Income - FIF Contents Insurance Proceeds	15	93,828	108,802
Special Purpose Funds:			
Interest Income - Fixed Income Funds	15	36,953	30,482
Investment Income - Balanced Growth Funds	15	69,364	50,297
Total Special Purpose Funds:		106,318	80,779
Total Church Property Trustees:		200,146	189,581
Total Interest, dividends and other investment revenue		200,278	189,601
Other revenue			
Chorister Recreation Income		2,687	600
Chorister Tour Income		11,116	1,463
Flower Fund Income		400	470
Gardening Fund Income		-	125
Insurance Proceeds		-	4,695
Sundry Income		608	1,297
Total Other revenue		14,811	8,650
Total Revenue		1,969,923	968,945

	NOTES	2021	2020
2. Analysis of Expenses			
VOLUNTEER AND EMPLOYEE RELATED COSTS			
Administration wages			
ACC Levies		1,001	1,062
Staff Wages		75,096	65,051
Training & Education		522	-
Total Administration wages		76,618	66,113
Ministry wages			
Choir & Music			
Cathedral Girl Choristers - Honorariums		16,500	11,000
Cathedral Singers - Honorariums		2,950	3,500
Choir Scholarships - Godley Wakefield		12,000	16,088
Lay Clerks Services		15,448	12,970
Recruitment/ Relocation Costs		1,861	-
Organist Services		500	-
Staff Wages - Cathedral Singers Director		6,000	6,000
Staff Wages - Choir Librarian		3,389	3,169
Staff Wages - Director of Music		75,465	66,150
Staff Wages - Lay Clerks		57,449	57,132
Staff Wages - Organist		31,222	30,393
Voice Training Coaching		6,300	6,200
Total Choir & Music		229,083	212,602
Worship & Ministry			
Clergy - Casual Service Fees & Travel		-	100
Clergy Stipends & Allowances		123,049	79,678
Clergy Housing Rental		46,730	37,489
Clergy Supervision		420	140
Clergy Conference & Synod		817	392
Motor Vehicle & Travel Costs		1,234	1,419
Staff Wages - Dean's Assistant for Mission		-	19,612
Staff Wages - Dean's Personal Assistant		32,209	29,513
Supervision - Dean's Personal Assistant		300	350
Staff Wages - Interim Children's Ministry Co-Ordinator		962	-
Training & Education		94	-
Total Worship & Ministry		205,814	168,694
Volunteer Management			
Staff Wages - Volunteer Manager		32,209	29,513
Supervision		300	350
Volunteer Support Costs		372	721
Total Volunteer Management		32,881	30,585
Total Ministry wages		467,779	411,881

	NOTES	2021	2020
Property wages			
Staff Wages - Custodians		20,241	22,757
Total Property wages		20,241	22,757
TOTAL VOLUNTEER AND EMPLOYEE RELATED COSTS		564,638	500,750
COSTS RELATED TO PROVIDING GOODS OR SERVICES			
Administration expenses			
Accounting Services	15	11,000	10,000
Bank Fees		1,434	3,626
General Administration Expenses		2,676	4,477
IT Support & Software		5,267	5,934
Offertory Envelopes Expenses		360	-
Photocopying - Lease		11,404	11,404
Photocopying - Supplies/Usage		7,851	6,412
Postage		209	779
Stationery		1,145	1,343
Subscriptions		845	1,079
Telecommunications		4,663	4,413
Total Administration expenses		46,854	49,467
Ministry expenses			
Choir & Music			
Cathedral Girl Chorister Expenses		364	1,000
Choir Robes Maintenance		253	600
Choir Scholarships - Cathedral Grammar		10,500	14,000
Chorister Recreation costs		3,732	4,369
Chorister Tour Costs		5,026	-
General Music Expenses		3,851	3,728
Total Choir & Music		23,726	23,697
Events Costs			
Cathedral Run Event Costs		258	-
Weddings & Funerals Expenses		663	1,063
Total Events Costs		922	1,063
Marketing & Development			
Advertising		3,941	2,884
Total Marketing & Development		3,941	2,884
Visitors Expenses			
Brochure Costs		-	648
Shop - Manager Contract Fee		-	3,198
Shop - Cost of Goods Sold		11,851	56,475
Votive Candle Expenses		39	-
Total Visitors Expenses		11,890	60,321

	NOTES	2021	2020
Worship & Ministry			
Confirmation Expenses		63	-
Dean's Discretionary Fund Expenses		4	464
Fellowship & Hospitality		5,050	3,641
Flowers		934	654
Sacramental Supplies		3,413	4,054
Total Worship & Ministry		9,464	8,812
Total Ministry expenses		49,942	96,778
Property expenses			
Building Consent Fees		673	-
Cleaning & Caretaking		17,291	14,424
Cube Cabins Expenses		4,348	-
Fire Damage Costs		-	4,861
Insurance Expenses		17,946	17,683
Parking costs		1,560	1,560
Power		20,249	18,287
Rates		4,110	3,761
Repairs & Maintenance		12,071	23,263
Security & Fire Protection		3,726	1,859
Storage Costs - Organ		3,210	8,226
Storage Costs - Timber		648	-
Sundry assets (Under \$500)		1,017	1,297
Trinity Bell Tower Costs	8	31,591	-
Total Property expenses		118,441	95,221
TOTAL COSTS RELATED TO PROVIDING GOODS OR SERVICES		215,236	241,465
Grants and donations made			
Anglican Missions Board		5,900	5,900
Diocesan Quota	15	73,504	68,003
Donations Paid		77	1,471
Donations Paid - Society of Bellringers		20,000	-
Total Grants and donations made		99,481	75,374
Other expenses			
Assets Written Off	7	238	-
Audit Fees		6,500	5,550
Bad Debts Written Off		476	1,055
Depreciation Expense	7	65,510	65,052
Interest Expense - ANZ Current Account		1,207	884
Legal Fees		-	3,014
Total Other expenses		73,930	75,556
Total Expenses		953,285	893,145

	NOTES	2021	2020
3. Bank Accounts and Cash			
ANZ 00 Operating Current Account		(38,239)	18,866
ANZ 02 Choir Current Account		9,148	2,332
ANZ 04 Covid-19 Account		2,361	24,047
ANZ 12 On Call Savings Account		18,527	23,010
Total Bank Accounts and Cash		(8,204)	68,255

	NOTES	2021	2020
4. CPT Investments			
Contents Insurance Fund (FIF)		3,096,799	3,150,610
Total CPT Investments		3,096,799	3,150,610

CPT - Contents Insurance Fund

Proceeds received in settlement of the Christ Church Cathedral contents claim. Funds have been used to date to purchase contents for the Transitional Cathedral. The courts have now resolved that these insurance proceeds are the property of the Cathedral Chapter. Chapter believe there to be no restrictions on how these funds may be used on the basis of two legal opinions, there being a further opinion to the contrary.

\$2,600,000 was gifted to the CPT General Trust Estate in June 2017 as a contribution towards the cost of building the Transitional Cathedral which was funded from this Estate, since the Cathedral building insurance proceeds were ruled as not available for this purpose, subsequent to the commencement of building the Transitional Cathedral.

From the 2017 year \$55,000 is being drawn down per annum for general operations. In the 2018 year the fund was used to pay professional fees of \$10,290. In 2019 an additional \$75,000 was drawn down during the year and the fund was used to reimburse organ storage costs of \$6,170. In 2020 an additional \$100,000 was drawn down during the year to help alleviate the impact of Covid-19 on income. In 2021 an additional \$30,000 was drawn down during the year, \$13,545 was used to reimburse organ storage cost, and \$49,085 was used as bridging loan to Christchurch St John's parish for vicarage purchases.

	NOTES	2021	2020
5. Loan Receivable			
Christchurch St John's Parish		49,095	-
Total Loan Receivable		49,095	-

The bridging loan to Christchurch St John's parish is unsecured and interest free. The loan is repayable within 6 months following receipt by the parish of the surplus insurance proceeds distribution.

6. Property

Church Property Trustees hold land and buildings for the Diocese under the provisions of the Anglican (Diocese of Christchurch) Church Property Trustee Act 2003.

Cathedral - 100 Cathedral Square

In light of the High Court and subsequent Supreme Court rulings, the property at 100 Cathedral Square is recorded in the Cathedral Trust accounts, reported in the Special Purpose financial statements of Estates and Trusts held and administered by Church Property Trustees. The value recorded is \$6,390,000 being the latest ratable value of the land only at 1 August 2019 (\$5,800,000 land only at 31 August 2016), the building having been fully written off as at 31 December 2015.

The insurance proceeds for the Cathedral in the Square property (excluding contents insurance) have been recorded in the Cathedral Trust, reported in the special purpose financial statements of Estates and Trusts held and administered by Church Property Trustees. These funds have been invested in the Cathedral Insurance Proceeds Fund, which is separately reported in the special purpose financial statements of funds held and administered by Church Property Trustees, until such time when they

will be applied for the purposes of rebuilding the Cathedral in the Square, as resolved at the September 2017 Synod.

Transitional Cathedral - Hereford Street

The Cathedral Chapter has entered into an agreement with Christchurch St John's parish whereby the Transitional Cathedral and associated buildings, which were constructed by Church Property Trustees for the benefit of the Christ Church Cathedral on the western part of the Christchurch St John's parish Hereford Street site, are for the exclusive use of the Christ Church Cathedral for a period of ten years commencing from the date the Transitional Cathedral was completed. At the expiry of this exclusive use period the Transitional Cathedral and associated buildings shall remain on the Hereford Street site and shall revert to Christchurch St John's parish for its own purpose. Christchurch St John's parish and the Cathedral Chapter will be negotiating an appropriate extension to this arrangement in the coming year.

	NOTES	2021	2020
7. Plant and Equipment			
Portable Buildings			
Opening Balance		27,647	38,140
Purchases		23,041	-
Current Year Depreciation		(10,493)	(10,493)
Closing Balance		40,195	27,647
Computers (incl Software)			
Opening Balance		1,629	2,807
Purchases		815	-
Written Off		(238)	-
Current Year Depreciation		(1,185)	(1,178)
Closing Balance		1,021	1,629
Furniture and Fixtures			
Opening Balance		157,103	208,303
Current Year Depreciation		(51,200)	(51,200)
Closing Balance		105,903	157,103
Office Equipment			
Opening Balance		162	485
Current Year Depreciation		(162)	(323)
Closing Balance		-	162
Plant and Equipment			
Opening Balance		16,105	9,815
Purchases		12,073	8,148
Current Year Depreciation		(2,470)	(1,858)
Closing Balance		25,708	16,105
Total Plant and Equipment		172,826	202,645

Significant Donated Assets Recorded

There are no significant donated assets recorded in the Performance Report.

Significant Donated Assets - Not Recorded

There are no significant donated assets that are not recorded in the Performance Report.

8. Trinity Bell Tower

The Cathedral Society of Bell Ringers have been working on establishing a transitional bell ringing facility. Plans were being prepared for such a facility to be established on site at 234 Hereford Street and costs of these plans were being shown as Work in Progress. A key funding pledge was withdrawn in the 2021 financial year making the construction of the transitional bell ringing facility untenable. The planning costs associated with the transitional bell ringing facility have been written off in this financial year. The Cathedral Society of Bell Ringers is working to install the ring of bells on another site within an existing parish church bell tower in the City of Christchurch.

	NOTES	2021	2020
9. Loan Payable			
Anglican Diocesan Ministry Support Centre		180,000	180,000
Total Loan Payable		180,000	180,000

The bridging loan from the Diocese is unsecured and interest free. The loan is repayable on demand, three months notice of such demand will be given.

10. Cathedral Building Fund

Donations received for the Christ Church Cathedral rebuild. Records of known donors have been retained. These funds will be transferred to Church Property Trustees to assist with the rebuilding of the Cathedral on the existing site in Cathedral Square.

	NOTES	2021	2020
11. Accumulated Funds			
Accumulated Surpluses			
Opening Balance		3,270,777	3,242,194
Current Year Earnings		1,016,637	75,800
Transfer from/ (to) Special Purpose Funds		(1,317,276)	(47,217)
Total Accumulated Surpluses		2,970,139	3,270,777
Reserves			
Special Purpose Funds			
Opening Balance		1,453,482	1,406,265
Transfer from/ (to) Accumulated Funds		1,317,276	47,217
Total Special Purpose Funds		2,770,758	1,453,482
Total Accumulated Funds		5,740,897	4,724,260
	NOTES	2021	2020

12. Special Purpose Funds

CPT Endowment Investments			
The Order of the Canon Almoners Fund (FIF)		553,856	559,441
Fabric Maintenance Fund (FIF & BGF)		179,383	174,783
Gilbert Choral Scholarship Fund (FIF & BGF)		64,628	62,562
LS Durey Bequest (FIF)		16	3
Operating Endowment Fund (FIF & BGF)		352,047	337,530
Organ Renovation Fund (BGF)		26,957	24,230
Estate RJ Reynolds (FIF & BGF)		234,998	225,622

	NOTES	2021	2020
War Memorial Fund (FIF)		17,144	16,638
Estate Rt Rev AK Warren Bequest (FIF & BGF)		41,953	37,829
Total CPT Endowment Investments		1,470,981	1,438,639
CPT Special Purpose Investments (FIF)			
Cathedral Bequests Fund		273,060	-
Choir Festival Fund		763	740
Choir Robes Fund		7,618	7,393
Choristers Travel Fund		152	148
Community Projects Fund		4,718	4,579
Journeying to Jesus Fund		1,011,424	-
Murray Jones Trust Fund		2,043	1,983
Total CPT Special Purpose Investments (FIF)		1,299,777	14,843
Total Special Purpose Funds		2,770,758	1,453,482
	NOTES	2021	2020
Funds Summary :			
CPT - Fixed Income Funds (FIF)		1,918,473	888,963
CPT - Balanced Growth Funds (BGF)		852,285	564,519
Total Special Purpose Funds		2,770,758	1,453,482

The Church Property Trustees Fixed Income and Balanced Growth funds are invested on behalf of parishes and other Anglican organisations utilising managed investment funds.

The Order of the Canon Almoners Fund

A fund made up of donations from Canon Almoners. The fund was initially set up to offset interest costs associated with the Visitors Centre loan. The Visitors Centre loan has since been repaid. Interest is now used to contribute to general operations. The fund is governed by a memorandum of understanding between the Order of Canon Almoners of Christ Church Cathedral and Cathedral Chapter. Cathedral Chapter and the Canon Almoners have agreed that \$500,000 of this fund be committed to the Christ Church Cathedral Reinstatement Project when it is required as final funding in seven to ten year's time.

Fabric Maintenance Fund

A fund made up of the balance remaining after closing of the Cathedral Restoration appeal. The fund is available as to both capital and interest for the maintenance of the fabric of the Cathedral on the written request of the Cathedral Chapter Secretary.

Gilbert Choir Scholarship Fund

A bequest to be used for covering the costs in all respects of the purchase, erection and installation of the stained glass window in the north-west nave in the Church of the Good shepherd, Phillipstown, Christchurch, and secondly, subject always to the first provision being met, for the general purposes of the Cathedral.

L S Durey Bequest

The L S Durey bequest is managed by the Public Trust Office. Distributions are paid to CPT bi-annually, CPT pay these distributions into the L S Durey Bequest CPT investment account. There are no restrictions on the use of the capital and interest.

Operating Endowment Fund

A fund established from the amalgamation of a number of different funds. The fund is available as to interest for general operations.

Organ Renovation Fund

A fund established for the renovation and up-keep of the Cathedral organ.

Estate R J Reynolds

The income of the estate is available to be expended on training of Choristers of the Choir as selected by the Chapter on the recommendations of the Director of Music and the Headmaster of the Cathedral Grammar School. If the Choir should cease, or if the Choir shall no longer require income for scholarships for Choristers, the funds will be available for general purposes of the Cathedral.

War Memorial Fund

Established in 1934 with a donation from the War Memorial Society to be used solely for the maintenance of the War Memorial and if necessary for its removal to another site at some future date.

Estate of Rt Rev AK Warren Bequest

A sum bequeathed for the extension of the east end of the Cathedral in the Square. In the event of the extension not taking place within 50 years of the date of the donors demise (being May 2038) then the capital sum and the accumulated income thereon is available for music of the Cathedral. (Bishop Warren died in May 1988).

Cathedral Bequest Funds

Funds received by Chapter from bequests. Chapter has decided to keep these separate from general operating expenditure so the donors can be acknowledged when they are used. Some bequests have been left for a specific purpose. Funds can only be spent on authorisation of Chapter.

Choir Festival Fund

A fund established for expenses incurred by the Southern Cathedrals Choir Festival.

Choir Robes Fund

A grant received for maintenance of the choir robes.

Chorister Travel Fund

A fund established to subsidise choristers travel costs.

Community Projects Fund

Donations given at the time of the Canterbury earthquakes to be used at the discretion of the Dean.

Journeying to Jesus Fund

Chapter is the administrator of the fund. The vision and values of the fund are an expression of a Christian heart and desire for empowering mission through funding of people who are the champions and custodians of noteworthy projects and have a particular heart and desire to journey, disciple, and mentor others in Christchurch and the surrounding community. A further object of the fund is to 'prepare the way' ahead of the opening of the Cathedral by creating a spirit of innovation, caring and sustainable projects and to encourage "ambassadors of Jesus" who reach out and welcome others. The Christchurch Cathedral Chapter will hold the fund for this purpose and provide the necessary administrative support. It is anticipated the fund is to be used up during the seven years between now and the reinstated Cathedral opening its doors.

Murray Jones Trust

Donations given at the time of the Canterbury earthquakes to be used at the discretion of the Dean.

13. Commitments

Operating Leases - Current Year	Termination	12 Months \$	> 12 Months \$	Total \$
Fuji Xerox - Photocopier (3 year term)	18/6/24	11,404	17,106	28,510
Parish of Ross & South Westland - Cube cabin rent	Review every 3 years	5,000	10,000	15,000
Total		16,404	27,106	43,510
Operating Leases - Last Year				
Fuji Xerox - Photocopier (4 year term)	18/06/24	11,404	28,511	39,915
Harcourts Holmwood Property Mgmt - Dean Housing	26/08/21	19,140	-	19,140
The Cameron Pickering Trust - Clergy Housing	01/12/21	16,450	-	16,450
Total		46,994	28,511	75,505

There are no other commitments as at balance date. (Last Year - nil)

14. Contingent Liabilities and Guarantees

ANZ current account overdraft limit of \$50,000. There are no other contingent liabilities or guarantees as at balance date. (Last Year - ANZ overdraft limit \$50,000.)

	NOTES	2021	2020
15. Related Party Transactions			
Anglican Diocesan Ministry Support Centre			
Income			
Archdeaconry Grant		5,260	5,000
Curate Grant		35,109	3,185
Educational Grant		-	50,000
Quota Grant		30,000	30,000
Total Income		70,369	88,185
Expenses			
Accounting Services		11,000	10,000
Diocesan Quota		73,504	68,003
Total Expenses		84,504	78,003
Loans			
Bridging Loan		180,000	180,000
Total Loans		180,000	180,000

	NOTES	2021	2020
Church Property Trustees			
Income			
Interest - Fixed Income Funds		130,781	139,285
Investment Income - Balanced Growth Funds		69,364	50,297
Total Income		200,146	189,581
Value of Investments			
Fixed Income Funds		5,015,273	4,039,573
Balanced Growth Funds		852,285	564,520
Total Value of Investments		5,867,557	4,604,092

16. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

17. Ability to Continue Operating

The Cathedral will continue to operate for the foreseeable future.

18. Correction of Errors

There were no significant prior period errors corrected in the Performance Report.

**INDEPENDENT AUDITOR'S REPORT
TO THE PARISHIONERS OF THE ANGLICAN DIOCESE OF CHRISTCHURCH,
CHRIST CHURCH CATHEDRAL CHAPTER**

Report on the Performance Report

Opinion

We have audited the performance report of Anglican Diocese of Christchurch, Christ Church Cathedral Chapter ("the Parish"), which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2021, the statement of financial position as at 31 December 2021, and the statement of accounting policies and other explanatory information.

Opinion on the entity information, the statement of service performance, the statement of cash flows and the statement of financial position

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the accompanying performance report presents fairly, in all material respects:
 - the entity information for the year ended 31 December 2021;
 - the service performance for the year then ended; and
 - the financial position of the Parish as at 31 December 2021, and its cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Qualified Opinion on the statement of financial performance

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the performance report presents fairly, in all material respects, the financial performance of the Parish for the year ended 31 December 2021 in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

In common with other similar organisations, there are limited controls over donations revenue, other than direct credit offertories, prior to these being recorded. We were unable to confirm or verify by alternative means the completeness of donations other than the direct credit offertories totalling \$80,105 in the statement of financial performance for the year ended 31 December 2021. Accordingly, the completeness of income from donations is unable to be determined. Consequently, we were unable to determine whether any adjustments should be made to the reported amounts for income from donations.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) ("ISAs (NZ)"), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised) *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* ("ISAE (NZ) 3000 (Revised)"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Parish in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International*

Independence Standards) (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion

Other than in our capacity as auditor we have no relationship with, or interests in, the Parish.

Other Matter

The performance report for the comparative period 1 January 2020 to 31 December 2020 was not audited by BDO Christchurch. The predecessor auditor issued a qualified audit opinion on 6th July 2021 as they were unable to confirm the completeness of fundraising and donation revenue, other than direct credit offertories.

Responsibilities of the Vestry Members for the Performance Report

The Vestry Members are responsible for:

- a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report on behalf of the Parish which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board; and

- c) such internal control as the Vestry Members determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Vestry Members are responsible on behalf of the Parish for assessing the Parish's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Vestry Members either intend to liquidate the Parish or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from

error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Vestry Members and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Parish's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Parish to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Vestry Members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Who we Report to

This report is made solely to the Parish's Vestry Members, as a body. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Parish and the Parish's Vestry Members, as a body, for our audit work, for this report or for the opinions we have formed.



BDO Christchurch
Christchurch
New Zealand
30 June 2022