# ANGLICAN DIOCESE OF CHRISTCHURCH FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014



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# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2014



GENERAL OPERATIONS	Page	<b>2014</b> Actual \$	<b>2014</b> Budget \$	<b>2013</b> Actual \$
INCOME				
Parish Quotas		705,537	704,701	705,520
CPT - General Trust Estate Grant		412,784	412,784	350,000
CPT - General Trust Estate Grant (ex 2009)		0	0	35,000
CPT - General Trust Estate Grant (ex 2010)		20,000	20,000	0
St. John's College Grant		295,583	295,582	295,582
Parish Accounting Scheme		28,500	26,125	22,249
Interest Income		9,258	4,750	6,423
Donations		6,000	6,000	6,097
Sundry Income		2,360	0	500
Total Income		1,480,023	1,469,942	1,421,370
EXPENDITURE				
Governance	9	80,346	88,868	92,115
Episcopal Support	9	49,949	38,625	70,875
Finance & Administration	9	506,062	466,468	464,437
Mission & Ministry	10	597,649	720,603	606,854
Total Expenditure		1,234,006	1,314,564	1,234,282
DIOCESE ALLOCATIONS				
Curates Grants		235,267	150,000	150,000
Total Allocations	11	235,267	150,000	150,000
Total Expenditure & Allocations		1,469,273	1,464,564	1,384,282
Net Surplus (Deficit)		10,750	5,378	37,089



# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2014



SPECIAL PURPOSE FUNDS	Page	<b>2014</b> \$	<b>2013</b> \$
	9-	•	,
INCOME			
Clergy Study Leave contributions		61,706	59,844
Personal Sickness Insurance contributions		7,704	7,793
Ordination Candidates contributions		1,889	1,915
Kate Gerrard Bequest donations		38	36
Canterbury Earthquake donations		20,187	40,586
Bishop's Discretionary donations		2,475	0
Curates in Training donations		2,440	0
Evangelistic Work (Saving Souls)		0	14,000
	11	96,439	124,174
Investment Income	11	78,816	106,181
Total Income		175,255	230,355
DIOCESE CONTRIBUTIONS			
Curates in Training grants		235,267	150,000
Total Diocese Contributions	11	235,267	150,000
Total Income & Diocese Contributions		410,522	380,355
EXPENDITURE			
Canterbury Earthquake expenses		99,099	353,106
Curates in Training grants		285,383	138,427
Clergy Study Leave payouts		59,154	98,419
Selwyn Foundation Care of Elderly expenses		78,287	65,604
Personal Sickness Insurance payouts		1,250	2,500
Rebuild as an Event costs		0	5,510
Other Ministry expenses		1,155	2,543
Total Expenditure	11	524,328	666,108
Net Surplus (Deficit)		(113,806)	(285,753)



# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2014



		2014	2013
SUMMARY	Page	\$	\$
INCOME			
General Operations	1	1,480,023	1,421,370
Special Purpose Funds	2	175,255	230,355
Total Income		1,655,278	1,651,726
EXPENDITURE			
General Operations	1	1,234,006	1,234,282
Special Purpose Funds	2	524,328	666,108
Total Expenditure		1,758,334	1,900,390
Net Surplus (Deficit)		(103,056)	(248,664)



# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF MOVEMENTS IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2014



EQUITY	2014	2013
	\$	\$
ACCUMULATED FUNDS		
Opening Balance	272,005	234,917
Net Surplus (Deficit) for the year	(103,056)	(248,664)
Transfers to Special Purpose Funds	113,806	285,753
	10,750	37,089
Closing Balance	282,755	272,005
SPECIAL PURPOSE FUNDS		
Opening Balance	2,023,335	2,309,087
Transfers from Accumulated Funds	(113,806)	(285,753)
Closing Balance	1,909,529	2,023,335
TOTAL EQUITY	2,192,284	2,295,340



# ANGLICAN DIOCESE OF CHRISTCHURCH STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2014



	Note	<b>2014</b> \$	2013
EQUITY			
Accumulated Funds Special Purpose Funds		282,755 1,909,529	272,005 2,023,335
Total Equity		2,192,284	2,295,340
Represented by:			
CURRENT ASSETS			
Petty Cash ANZ Cheque & Call Accounts Accounts Receivable		100 38,639 656,559	100 171,756 683,020
Total Current Assets		695,297	854,876
CURRENT LIABILITIES			
Accounts Payable Parish Current Accounts	9	341,336 89,648	340,454 269,149
Total Current Liabilities		430,984	609,604
Net Current Assets		264,313	245,272
NON CURRENT ASSETS			
Fixed Assets	4	-	4,660
Investments Clergy Motor Vehicle Loans Parish Loans Church Property Trustees	5 5 9	17,442 1,000 1,909,529	21,073 1,000 2,023,335
Total Non Current Assets	$\bigcap$	1,927,970	2,050,067
NET ASSETS		2,192,284	2,295,340
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#### 1 STATEMENT OF ACCOUNTING POLICIES

#### **Reporting Entity**

The entity is defined in the Regulations of the Anglican Diocese of Christchurch.

The principal function is administrative, providing support and services for the parishes of the Diocese of Christchurch.

## **Basis of Preparation**

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand and applicable Financial Reporting Standards.

#### Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the entity.

#### Differential Reporting

The entity qualifies for differential reporting within the framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants as:

It is not publicly accountable within the meaning ascribed to that term by paragraph 4.15 to

4.16 of the framework; and

it qualifies under the size criteria.

The financial statements have been prepared taking advantage of all available differential reporting exemptions.

#### SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

#### Accounts Receivable

Accounts receivable are stated at their expected realisable value. Bad debts are written off in the year in which they become uncollectable.

#### **Investments**

Investments are stated at cost. Investments with the Church Property Trustees, although available at call, are shown according to the Diocese intention of retaining them for the long term.

#### **Non Current Tangible Assets**

Motor Vehicles are recorded at cost less accumulated depreciation.

Resource library books and videos are expensed in the year in which they occur as they are relatively small in value.

## **Depreciation**

Depreciation has been calculated using the straight line basis, whereby the cost is written off evenly over the expected economic life of the vehicle, assuming nil residual values. The estimated economic life of vehicles is 4 years.

# **Accounts Payable**

Accounts payable are stated at their expected amount payable.

#### Goods and Services Tax

The accounts are prepared on a GST exclusive basis, except for accounts receivable and accounts payable which are stated inclusive of GST.





#### **Taxation**

The Anglican Diocese of Christchurch is registered as a charitable entity under the Charities Act 2005 which exempts it from liability for income tax.

#### **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in the above accounting policies. All policies have been applied on bases consistent with those used in previous years.

#### 2 PARISH BILLINGS

The Diocese pays clergy stipends & allowances and other related expenses and is reimbursed by parishes on a monthly basis in arrears.

Total reimbursements for the year amounted to \$7,194,383 (2013: \$7,458,013).

#### 3 BISHOPRIC ESTATE DISTRIBUTION

The Standing Committee agreed to finance \$10,000 of the Bishopric Estate costs in the 2014 year (2013: \$40,000) in order to maintain the capital of the Bishopric Estate. This contribution is reviewed on an annual basis.

#### 4 FIXED ASSETS

Motor Vehicles	2014	2013
Cost Accumulated Depreciation	29,667 29,667	29,667 25,007
Net Book Value	0	4,660

#### 5 DIOCESAN LOANS

Date	Purpose of loan	Loan	Term	<b>2014</b> \$	<b>2013</b>
Motor Vehic	cle Loans				
Various	Clergy car purchases	Up to \$13,000	Up to 5 years	17,442	21,073
				17,442	21,073
Parish Loar	ns		_		
Sydenham-E	Beckenham parish:				
Sept 2005	Vicarage Renovations	\$35,000	20 years	1,000	1,000
			_	1,000	1,000

Parish and motor vehicle loans are unsecured. Interest is charged at 6.9% (2013: 6.9%).

#### 6 COMMITMENTS

There are no contractual commitments as at balance date (2013: Nil).

#### 7 CONTINGENCIES

There are no known contingencies as at balance date other than the ANZ Visa Card limit of \$9,500 (2013: \$10,000).



# ANGLICAN DIOCESE OF CHRISTCHURCH NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014



#### **8 SUBSEQUENT EVENTS**

There are no significant events subsequent to balance date which would have a material effect on the financial position or performance reflected in the financial statements (2013: Nil).

# 9 RELATED PARTIES

#### The Anglican Centre

The Diocese of Christchurch shares premises, fixtures and fittings, office equipment and staffing resources with The Church Property Trustees and Anglican Care.

A service level agreement (SLA) was entered into in November 2005 with the Anglican Centre. The purpose of the SLA is to apportion shared costs including building and parking, equipment, information technology, provisions, salaries and wages, stationery/printing and postage and archives. The SLA is negotiated annually.

# **The Church Property Trustees**

The Church Property Trustees provides short term cash flow funding to the Anglican Diocese of Christchurch on an arms length basis. The funding is unsecured, interest is charged at 5.4% p.a. (2013: 5.4%) and is repayable on demand.

The Diocese of Christchurch invests all special purpose funds in either the Fixed Interest or Balanced Growth funds on the same terms and conditions as other investors.

#### **Parishes**

The Diocese of Christchurch offers a parish accounting service, seven of the seventeen parishes utilising this service operate a current account with the Diocese for deposits and payments. Interest is paid at the current ANZ on call rate.

The Diocese of Christchurch may approve loans to parishes to assist in the purchase, erection or repair of church property, particularly in areas of population and/or church growth. The loan must not exceed 50% of the total cost. These loans are unsecured, interest is charged at 6.9% p.a. (2013: 6.9%) and the loans are repayable within 20 years.

#### Clergy

The Diocese of Christchurch, at its discretion, may advance money to any ordained clergy who requires a motor vehicle for their work for purchases or major repairs.

Loans are limited to 80% of the current market value of the vehicle, or \$13,000, whichever is the smaller. These loans are unsecured, interest is charged at 6.9% p.a. (2013: 6.9%) and the loans are repayable as soon as possible, with a maximum term of 5 years.

Standing committee moved the open-ended suspension of this scheme on the 13th August 2014.

#### 10 FINANCIAL INSTRUMENTS

All financial instruments are recognised in the Statement of Financial Position. No off-balance sheet instruments have been entered into. All financial instruments are stated at cost.





		2014	2014	2013
	Note	Actual	Budget	Actual
GOVERNANCE		\$	\$	\$
General Synod		E7 000	F7 000	
Inter Diocesan Conference		57,222 16,646	57,222	57,222
Synod Expenses		16,646 6,478	16,646 15,000	16,646
Total Governance	-	80,346	88,868	18,247
	=	00,340	00,000	92,115
EPISCOPAL SUPPORT				
Archdeacons Bishop's Discretion		38,662	26,125	26,198
Bishopric Estate Contribution	3	1,286	2,500	4,678
	٥ -	10,000	10,000	40,000
Total Episcopal Support	=	49,949	38,625	70,875
FINANCE & ADMINISTRATION				
Administration				
Audit Fees		2,000	3,000	2,670
Banking & Payroll charges		898	1,200	981
Catering costs - Committees		3,540	4,800	4,917
Catering costs - Sundry		4,332	2,400	1,804
General expenses Interest expense		989	1,000	1,548
Legal Services		5,998	4,500	5,282
Printing and Publications		75 662	5,000 500	040
Recruitment costs		9,446	1,000	618 509
Registrars Conference		5,113	5,000	1,201
Travel - Committees & staff		6,324	12,000	10,404
	-	39,376	40,400	29,932
Service Level Agreement		,	,	_5,00_
Building & Parking		32,730	23,894	27,019
Equipment		6,407	9,447	9,748
Information Technology		19,143	17,571	22,632
Provisions		1,105	1,192	1,255
Wages & Personnel Costs		388,652	357,352	355,083
Stationery, Printing & Postage		18,649	16,612	18,768
	_	466,686	426,068	434,505
Total Finance & Administration	_	506,062	466,468	464,437
MISSION & MINISTRY	_			
Training & Education				
Archdeacon for Mission		82,402	87,228	87,797
Director of Education		40,695	50,071	40,451
Rural Anglican Life Supporter		13,425	-	3,383
Bishops Advisory Committee on Ordination (BACC	))	4,326	4,000	1,860
Deacons Formation	,	408	3,000	2,631
Post Ordination Training		1,874	3,000	2,723
Clergy Professional Development Fund		6,951	10,000	8,381
Clinical Pastoral Education		2,500	2,500	(**)
Ordination Retreats & Services		3,309	2,000	3,685
Lay Training Fund		16,827	15,000	16,745
	_	172,717	176,799	167,655





/IISSION & MINISTRY (continued)	Note	<b>2014</b> Actual \$	<b>2014</b> Budget \$	<b>2013</b> Actual \$
Children, Youth & Young Persons				
Childrens Worker		9,806	37,381	12,407
Youth Ministry Developer		55,862	52,690	48,987
Young Adults (Salt & Light - The Kiln)		60,721	84,153	77,100
Evangelism & Under 40's South Canterbury		23,045	57,546	29,913
University & Hospital Chaptains	_	149,433	231,770	168,407
Healthcare Chaplaincies (Christchurch & Timaru	1	63,678	62 670	00.050
Tertiary Chaplaincies (Canterbury & Lincoln)	,	35,702	63,678	62,352
Country of Epidemoio (Surior Bury & Emborn)	_		35,702	34,245
Grants & Projects		99,380	99,380	96,597
Anglican Care Grant		6,000	6,000	6,000
Contingency Funding		5,561	10,000	0,000
Parish / Ministry Unit Grants		3,712	10,000	_
Third World Debt Reduction & Development		8,080	8,221	8,099
Ministry Comment	_	23,352	34,221	14,099
Ministry Support Westland Anglican Regional Ministry Unit (WARI	VI)	33,921	31,713	31,219
Resource Centre & Communications				
Anglican Resource Centre		9,592	10,750	10,855
Communications & Media		27,600	46,507	29,137
	_	37,192	57,257	39,992
Social Justice				
Social Justice Enabler		24,351	40,226	39,173
Clergy Support				
Clergy Removal and Furnishing		1,773	5,000	3,720
Ordinands' Removal and Travel		8,778	7,500	11,854
Retire (Housing) Fund Subsidies		4,834	6,500	6,900
Other Ministry Costs	_	15,385	19,000	22,475
Conferences & Special Services		606	4.500	
Insurance - Professional Indemnity & Liability		696 22,607	1,500	200
Joint Regional Committee Grants (JRC)		250	16,737	16,329
Monitoring & Boundaries Education		17,667	500 9,000	250 10,460
Prison & Military Chaplaincies		697	2,500	10,400
	_	41,918	30,237	27,238
tal Ministry Expenses	_	597,649	720,603	606,854





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Name of Fund	Note	BALANCE 1 Jan 2014	External Contn's	Diocese Contn's	Investment Income	External Payments	Internal Transfers	BALANCE 31 Dec 2014
SPECIAL PURPOSE FUNDS	-							
General Parochal Purposes:								
Children's Ministry Fund	1	10,272			417			10.689
Church Extension Fund	2	91,513			3,716			95,228
		101,784	0	0	4,133	0	0	
Funds for Benefit of Clergy:								
Clergy Resettlement	3	184,989			7,511			192,500
Operating Funds:					•			.02,000
Clergy Study Leave	4	197,782	61,706		8,098	(59,154)		200 424
Curates in Training	5	47,148	2,440	235,267	528	(285,383)		208,431 0
Local Shared Ministry Reserve Pool	6	13,298	_,	200,201	540	(200,000)		13,838
		258,227	64,146	235,267	9,166	(344,537)	0	222,269
Other Specific Purpose Funds:				•	•	(****)	ū	,_00
Outreach	7	16.041			651			16.693
Kate Gerrard Bequest	8	6,578	38		268			6,884
Resource Centre Equipment Reserve	9	10,906			443			11,349
Archives John Hendry Trust	10	3,207			130			3,337
Bishop's Discretionary Fund	11	0	2,475					2,475
Companion Diocese Mediation Reserve	12	10,539			428			10,967
Personal Sickness Insurance Fund	13	504			20			525
Ordination Candidates Fund	14	85,769	7,704		3,490	(1,250)		95,713
Diocesan Earthquake Fund	15 16	14,994	1,889		610	(714)		16,779
Selwyn Foundation Care of Elderly	17	350,549 779,986	20,187		12,914	(99,099)		284,552
Parish Support Fund	18	133,613			30,268	(78,287)		731,966
Evangelistic Work (Saving Souls)	19	14,220			5,425			139,038
general training desire,		1,426,906	32,293	0	577 55,226	(179,350)	0	14,798
TOTAL SPECIAL PURPOSE FUNDS		1,971,906	96,439	235,267	76,035	(523,887)	0	1,335,075 1,855,761
	:		•			(000)		1,000,701
BEQUESTS AND ENDOWMENTS								
St Faiths Religious Education - Capital	20	5,535			456		(224)	5,767
St Faiths Religious Education - Income	20	5,425			226		224)	5,767
Archdeaconry of Christchurch Endowment	21	10,884			897	(441)	227	11,340
Bishop's Ordination Candidate	22	29,584			1,201	<b>,,</b>		30,785
TOTAL BEQUESTS AND ENDOWMENTS		51,429	0	0	2,780	(441)	0	53,768
TOTAL		2,023,335	96,439	235,267	78.816	(524,328)	0	4 000 500
	=		50,700	200,207	10,010	(324,320)	U	1,909,529

#### **PURPOSES & CONDITIONS OF USE**

#### Special Purpose Funds

- 1 To fund grants for children's work within the Diocese.
- 2 Revenue to be used to extend ministry and mission into areas of population growth.
- 3 Fund to be utilised at the discretion of Standing Committee for clergy resettlement.
- 4 To fund the cost of clergy stipends over the period while clergy are on approved study leave.
- 5 Fund provides a subsidy to parishes with curates in training for up to a maximum of 3 years.
- 6 Fund to be utilised for the financing of Local Shared Ministry in the Diocese.
- 7 To fund new parish outreach initiatives in the Diocese.
- 8 Bequest to be used for providing bibles for boys within the Diocese.
- 9 Fund for the purchase of Resource Centre equipment.
- 10 To fund the cost of publishing a survey of architectural drawings.
- 11 Donations for Bishop's discretionary use
- 12 Fund for future Companion Diocese expenses.
- 13 Fund for the settlement of claims.
- 14 Fund to assist parishes with covering the cost of relieving clergy.
- 15 Fund for assistance of Ordination Candidates (eg: bibles etc.)
- Fund for assisting with earthquake related ministry, pastoral care and building needs in the Diocese. A \$180,000 loan was provided to the Christchurch Cathedral on the 16th April 2013 from this fund, this is interest free and repayable on demand.
- 17 Fund for caring of the elderly in Canterbury.
- 18 Fund for providing financial support to parishes.
- 19 Fund to be used for evangelistic work in saving souls (requested not in building churches).

#### Bequests & Endowments (Income available only)

- 20 To fund religious education of NZ women at the discretion of the Bishop.
- 21 To augment the stipends of clergy with young children in parishes within the old Christchurch archdeaconary.
- 22 Bishop's discretionary fund for Ordination Candidates.





# INDEPENDENT AUDITOR'S REPORT To the Members of the Anglican Diocese of Christchurch

# Report on the Financial Statements

We have audited the financial statements of the Diocese of Christchurch on pages 1 to 11, which comprise the statement of financial position as at 31 December 2014, and the statement of changes in equity, and statement of financial performance for the year then ended, and a summary of significant accounting policies and other explanatory information.

This report is made solely to the members, as a body, in accordance with the Diocese of Christchurch's regulations. Our audit has been undertaken so that we might state to the Diocese of Christchurch's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members, as a body, for our audit work, for this report, or for the opinions we have formed.

# Members Responsibility for the Financial Statements

The Members are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the Diocese of Christchurch determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in the Diocese of Christchurch.

#### **Opinion**

In our opinion, the financial statements on pages 1 to 11, present fairly, in all material respects, the financial position of The Diocese of Christchurch as at 31 December 2014, and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.

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**BDO Christchurch** 

11 May 2015 30 Sir William Pickering Drive PO Box 246 Christchurch 8140 New Zealand